

**MINUTES OF THE REGULAR MEETING OF THE DAVENPORT CITY COUNCIL
October 10 2018**

ROLL CALL

Mayor Brad Sweet called the meeting to order at 7:00 p.m. Council Members present were: Chris Ruiz, Nathan Hansen, Pete Schweiger, Patrick Katz, Theresa Telford, Cory Hollis and Lance Strite.

Also present were: Steve Goemmel, Dave Leath, and Marcia Smith.

APPROVAL OF MINUTES

Patrick Katz made a motion to approve the minutes from the September 26, 2018 meeting. The motion was seconded by Cory Hollis. The motion carried.

PUBLIC HEARING

1. 2019 Preliminary Budget and Proposed Revenue Sources Hearing @ 7:05 p.m. – Mayor Sweet opened the public hearing at 7:05 p.m. He told the City Council that the preliminary budget for 2019 is relatively the same as last year’s budget. He asked the City Council for questions or comments on the proposed budget. There were none.

The Mayor outlined his 2019 budget message and the proposed revenue sources for the 2019 budget. City Administrator Steve Goemmel told the City Council that the anticipated revenues for 2019 are fairly flat. He commented that he expects a slight increase in marijuana tax revenue and funds for law enforcement. Mayor Sweet reminded the City Council that the next step in the budget process is City Council budget workshop on October 24, 2018 at 5:30 p.m. He asked the City Council to review the 2019 budget before that meeting.

The Mayor asked for questions or comments from the public. There were none. Mayor Sweet closed the public hearing at 7:10 p.m.

CONFIRMATION OF AGENDA

No changes.

COMMENT / SIGN IN

None.

COMMITTEE REPORTS

Finance Committee

Chris Ruiz reported that the Committee met to discuss the financial report for the third quarter of 2018. He told the City Council that we’ve collected 90% of expected revenues and expenditures are at 68%. He said the budget was in good shape.

Chris told the City Council that the Committee reviewed the 2019 preliminary budget and recommended accepting a one percent increase in the tax levy for 2019. Chris told the City Council that they discussed the budget impact of cost of living increases in 2019 and the establishment of an interfund loan policy. They also discussed an increase in the utility rates.

Water/Sewer/Garbage

Theresa Telford told the City Council that the Committee met to discuss hay production at the crop circles and a request from Dave Hubbard to pay for the seed that he planted as a cover crop. Theresa said that the Committee’s recommendation is not pay the invoice for the seed based on the language of the farming contract. She said the farmer made this request because there wasn’t sufficient water available from the lagoons.

Nathan Hansen made a motion to refuse Dave's Hubbard's request for reimbursement for seed cost. The motion was seconded by Patrick Katz. The motion carried.

MAYOR'S REPORT

Mayor Sweet announced that the open burning period for Davenport is November 2-11, 2018. The Mayor asked everyone to follow the rules and be courteous when they're burning.

The Mayor updated the progress of the First Street water line project and the soccer field construction at the Sports Complex. He told the City Council that Davenport High School was interested in a user agreement for the soccer field when it's completed.

Mayor Sweet told the City Council that the crew will be installing new streets signs around town. The old ones have faded and are hard to read.

OLD BUSINESS

None.

NEW BUSINESS

1. *Resolution 2017-09a Rescinding Resolution 2017-09 for the Purpose of Correcting a Typographical Error in Reference to Runway Identifier 3/21.* City Administrator Steve Goemmel asked the City Council to consider this resolution. He told the City Council that FAA is requesting that the runway designation be changed from 4/22 back to 3/21. The runway number was changed to 4/22 by Resolution 2017-09. This change is needed to continue the runway relocation project.

Lance Strite made a motion to accept Resolution 2017-09a. The motion was seconded by Theresa Telford. The motion carried.

2. *Resolution 2018-23 Approving the City of Davenport Interfund Loan Policy and Procedures.* City Administrator Steve Goemmel asked the City Council to consider this resolution that would establish policies and procedures to allow for interfund loans. This resolution is needed due to an unexpected emergency well repair. The cost of the repair was \$97,000. The Water Capital Improvement Fund did not have enough money to cover this expenditure. To pay for this repair it's necessary to borrow from the Sewer Equipment Reserve Fund.

Pete Schweiger made a motion to accept Resolution 2018-23. The motion was seconded by Theresa Telford. The motion carried.

3. *First Reading of Ordinance 1132 Establishing a Regular Tax Levy for 2019.* City Administrator Steve Goemmel told the City Council that Washington State law allows for a one percent increase in property taxes per annum. This ordinance establishes a one percent increase in the tax levy for 2019.

Theresa Telford made a motion to accept Ordinance 1132 at its first and final reading. The motion was seconded by Lance Strite. The motion carried.

4. *First Reading of Ordinance 1133 Amending the 2018 Budget for the Purpose of Creating an Interfund Loan by the Sewer Equipment Reserve Fund (407) to the Water Capital Improvement Fund. (409).* City Administrator Steve Goemmel told the City Council that this ordinance is needed to cover the expenses associated with an unforeseen repair on well seven.

Nathan Hansen made a motion to accept Ordinance 1133 at its first and final reading. The motion was seconded by Patrick Katz. The motion carried.

5. *Century West's Recommendation to Accept the Seventh Street /Park Street Project as Complete.* City Administrator Steve Goemmel told the City Council that the project is complete and asked that the City Council accept it.

Nathan Hansen made a motion to accept the Seventh Street Project as complete. The motion was seconded by Pete Schweiger. The motion carried.

APPROVAL TO PAY BILLS

Theresa Telford made a motion to accept Claims/Vouchers #14987 – #15013 in the amount of \$326,840.72 and Payroll/Vouchers #14962-#14986 in the amount of \$58,014.57. The motion was seconded by Lance Strite. The motion carried.

ADJOURNMENT

Theresa Telford made a motion to adjourn the meeting. The motion was seconded by Patrick Katz. The motion carried. The meeting was adjourned at 7:28 p.m.

David M. Leath
City Clerk/Treasurer

Mayor Brad Sweet